



Title: Non-Executive Director	Accountable to: Stakeholders, CIC regulator and Board
Purpose: Works collaboratively as a board member to set and implement the company's direction and strategy. Location: Meetings are a mix of in-person (North West) and virtual.	Articulates with: Stakeholders, directors, CEO and leads Term of office: 2 years, with options to extend for a further 2 year term (to a maximum total of 6 years).
Remuneration: This role is unpaid, however, expenses relating to time are reimbursed monthly through payroll (typically this is £750 - £2,496 per year depending on role) and travel through our expenses system.	Hours: It is anticipated that the non-executive director will be present for 4 full board meetings per year plus an AGM (each 2 hours in length) and 4 sub-committee meetings (1 hours). Including preparation time we anticipate the time commitment to be around 30 hours per year.
Essential requirements <ul style="list-style-type: none"> • Experience of strategic leadership within a social enterprise or people focused / social / health or education related organisation. • Excellent interpersonal skills. • Experience of participation on a senior leadership board. • Knowledge of the national education, health or social care strategy. • Respect for confidential information. • Standard DBS applied for by Communicate SLT CIC following appointment. 	Desirable requirements <ul style="list-style-type: none"> • Experience relating to speech, language and communication needs and neurodiversity. • Change and growth management. • Previous executive board level experience. • Knowledge of HR law and policy. • Have the required technical ability to participate in virtual meetings.
Core responsibilities – Board member <ul style="list-style-type: none"> • Establish, set and steer the strategic direction and annual agenda of the organisation based on the vision, mission and values. • Oversee policy. • Ensure compliance with company law, CIC regulators and articles. • Ensure the effective and efficient administration of the organization including financial stability of the organisation and resource acquisition. • Approve the appointment of company directors, monitor and critically challenge performance against agreed targets. • Celebrate and values contributions and progress. 	Person specification <ul style="list-style-type: none"> • Understand, respect and be committed to Communicate's mission, vision and values. • Fulfil duties in line with the 7 principles of public life (Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty, Leadership) https://www.gov.uk/government/publications/the-7-principles-of-public-life • Confident in own abilities whilst being reflective and seeking personal development opportunities where appropriate. • Ability to acknowledge the contributions of others, confront and resolve issues in a respectful way.

Communicate SLT CIC

www.communicate-slt.org.uk

01253 462123

enquire@communicate-slt.org.uk

(Registered Office: Lancaster House, Amy Johnson Way, BLACKPOOL, FY4 2RP. Communicate SLT CIC is registered in England and Wales as a Company Limited by Guarantee No. 08398194)



<ul style="list-style-type: none">• In chair's absence another director nominated by the Directors shall preside as chair of each Board of Director's meeting.• To actively participate in decision making in the best interests of the community we serve.	<ul style="list-style-type: none">• Realistic, positive approach, solution focused leadership style.• Able to challenge and drive for improvement.• Value innovation and creative thinking.• Organised with effective time management skills.• Excellent interpersonal skills and ability to develop and maintain networks.• Able to inspire, celebrate, support, skill, praise and provide feedback to others.• Ability to travel to meetings and service delivery sites.• Respect and represent the communities we serve.
--	--